

The Moderator-Elect shall:

- a. assist the Moderator to carry out the work of the Congregation;
- b. collaborate with the Moderator to actively learn about the role and duties of the office of Moderator;
- c. perform the duties of the Moderator in the absence or incapacity of the Moderator;
- d. be familiar with church finances, bylaws, policies & procedures;
- e. represent the interest of the Congregation in civic, denominational, and ecumenical matters, including serving as delegate to conference meetings;
- f. assist the Moderator with matters in between Council or congregational meetings;
- g. act as liaison between the Council and Personnel Ministry Team;
- h. be ex-officio member on all Committees and Ministry Teams.